

Sherman County Soil and Water Conservation District

MEETING MINUTES

October 10, 2023

8:30 AM

OSU Extension Office

66365 Lone Rock Rd, Moro, OR 97039

Board Present

Jess Stutzman (phone in)
Clint Moore
Trevor Fields (phone in)
Josh Hilderbrand (phone in)

Others Present

Amanda Whitman, District Manager
Marylou Martin, Office Assistant
Joan Bird, Sherman County Commissioner

I. ORDER

Meeting was called to order at 8:34 am by chairman, Jess Stutzman.

II. REVIEW/ADDITIONS TO AGENDA

None

III. MINUTES

Trevor moved to approve the minutes from the September 12, 2023 Board meeting.
Clint seconded. Motion passed unanimously.

IV. GUESTS/PUBLIC COMMENT

Joan stated that she talked to Drew about taxlots.
Also, there is going to be a Sherman County meeting and ethics training on November 30th at 5:30 pm. This training is presented by the League of Oregon Cities.

V. TREASURERS REPORT

Financials and bills were presented through October. Amanda is working with the auditor. An OWEB repayment was sent out for the 21-23 ODA Grant. Those funds are advances and we weren't able to use all of the money. Clint moved to approve the bills as presented and Trevor seconded. Motion passed unanimously. Bank statements: need to do a transfer at the end of this month.

VI. STAFF UPDATES

A. District Manager – See attached

a. Grant Updates –

- i. 221-6038—Received final payment
- ii. 222-046—Submitted completion report and final fund request.
Received payment.

*Documents/attachments mentioned in minutes can be obtained by request

- iii. 219-9001—Received final payment.
 - iv. ODA—Receive GA for new app. Sent payment for advance not used on last grant (\$19,247.01)
 - Lower Deschutes biennial review—Attended. Looking for more members.
 - Lower John Day biennial review—Oct. 11th at 1:00 Condon.
 - v. Small grants—Waiting on Grant Agreements for both 15 & 16
 - vi. New Grants
 - BDA Pilot Restoration
 - NRCS support/Stakeholder Engagement, talked with OWEB—we could do a stakeholder grant, maybe in the spring.
 - b. Office Update—start moving in today (10/10/23)
 - i. Internet—on cellular hot spot (months out for getting internet). Amanda asked about the District getting separate internet. The Board wants to wait and see how the internet at the new office is.
 - ii. Supplies—Conference Room, may need new refrigerator and new plotter.
 - iii. Container—Will need moved.
 - iv. Open House--TBD
 - c. Other
 - i. Lower John Day Working Group Annual Meeting—October 24th in Condon, dinner at 6:00.
- B. Office Assistant
- a. Outreach—
 - i. Poster contest—posters made by Sherman elementary students and homeschoolers, first round of judging done by FFA high school students and Principal Kroll, final selections picked by OSU extension office employees and Amanda. 1st place in each of 5 categories to be sent in for State competition.
 - ii. STEP—Grades 4 and 5 are receiving trout eggs for classroom projects, will be delivered next week. Fish will be released in local pond in November.

VII. ACTION ITEMS

- A. Personnel
 - a. Tech position—5 applications so far, nothing local. Posted closing date of October 31, will send board members applications to review.
- B. County Cost Share –
 - a. Applications—1 new application
 - i. 1 cross fence—pictures and a map were presented. Total cost is \$9,756.88; SWCD 75% cost share is \$7,317.66. Trevor moved to approve and Clint seconded it. Motion passed unanimously.

- C. Audit
 - a. In process, need signatures from Board.

VIII. AGENCY REPORTS

- A. NRCS – not present
- B. FSA– not present
- C. OSU Extension—not present

IX. OTHER BUSINESS

None

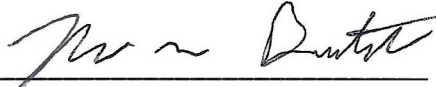
X. NEXT MEETING

Next meeting is November 14th at 8:30 am in the USDA Service Center conference room.

XI. ADJOURNMENT

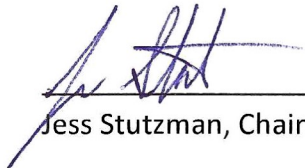
With no further business of the board meeting was adjourned at 9:18 am.

Respectfully,



Nick von Borstel, Secretary

Approved by the Board of Directors November 14, 2023:



Jess Stutzman, Chair